



## Officer-Only Payroll and 401(k) Services

### Dependable Outsourcing for Officer-Only Payroll\*

Outsource your S corporation's payroll and payroll taxes to Paychex and rely on forty years of payroll expertise to remain current with officer-only payroll regulations.\*\*

Paychex payroll services virtually eliminate the time-consuming chore of payroll administration. Using our cost-effective services allows you to:

- Concentrate on the business that contributes to your bottom line.
- Reduce the time spent on quarter-end and year-end payroll preparation.
- Receive personal support from your local Paychex office.

**PAYCHEX**<sup>®</sup>

### A Flexible Solution

Paychex allows you to:

- Establish monthly, quarterly, or annual frequency options.
- Choose flexible payment options, such as traditional paper checks or direct deposit.
- Count on accurate, timely payroll tax recordkeeping, payment, and filing from our Taxpay<sup>®</sup> service.
- Streamline accounting with Paychex Report Center and General Ledger Service.

### Retirement Planning for Owner-Only Businesses

Paychex offers a specially designed 401(k) recordkeeping option for business owners who have no employees. A key feature of this type of plan is your ability to maximize salary-deferral contributions without compliance testing.

### A Scalable 401(k) Solution

This 401(k) service was developed for entities, such as **spousal/single member LLCs** where there are no employees (certain immediate family members, if employed by the business, are considered owners). As you hire additional employees, our payroll system works seamlessly with our 401(k) system to maintain pertinent data.  
\* Applies to C-Corp companies as well \*

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## Easy to Start, Easy to Maintain

Paychex makes it easy to create and administer a 401(k) retirement plan. Features include:

- Low cost.
- No compliance testing required.
- Full integration with Paychex payroll services (also available to those using other payroll providers).
- Flexible investment solutions, including predefined fund lineups, professionally selected lineups through independent investment advisor GuidedChoice®, and open architecture.
- Participant investment advice through GuidedSavings<sup>SM</sup>, including an optional managed-account service, available for an additional fee.

# **PAYCHEX**

Payroll • HR • Retirement • Insurance

### \* Direct Access Trading Account (SDBA)

- Rollover and loan provisions available.
- Preparation and processing of required federal forms, such as Forms 1099-R and 5500.
- Plan documentation.
- Quarterly management reports and participant statements.
- Account information and management via our toll-free automated phone system or 24-hour website.
- Toll-free support line.
- \* Qualified Plan loan feature

## The Total Solution

Paychex payroll services provide convenience, reliability, and economy for S corporations.

**For more information**, contact your local Paychex office or visit our website at [www.paychex.com](http://www.paychex.com)

\* Payroll offer limited to one or two officers per payroll.

\*\* LLC managing members are eligible to use the product if the LLC is taxed as an S corporation.

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